CAS – Final Portfolio Submission

Hi guys! I hope you are all safe and managing this challenging time. As I said before we left school, ALL CAS EXPERIENCES ARE TO STOP, except for those that you can do safely in your home with the supervision of your parents. Your CAS projects should have been completed prior to school shifting to distance learning.

Here is what needs to be completed in order to finalize the completion of CAS for your diploma eligibility:

1. CAS Projects: They should have been complete by March 15 and uploaded to Managebac by March 30.
	1. If you did not get your CAS Planning Form and Risk Assessment form to me before we left, please send them to me via email. If you submitted them to me already, you do NOT need to do anything further with those forms.
	2. YOU MUST HAVE AT LEAST 4-5 REFLECTIONS FOR YOUR CAS PROJECT THAT ADDRESS THE CAS STAGES. Failure to do so means the project is incomplete and that puts your CAS status in jeopardy.
2. CAS Portfolios must be complete by April 30th. This means that all experiences are entered in Managebac and have proper descriptions and reflections. Including your Project.
3. I will reach out to you if your portfolio has any issues after April 30. Make sure you make any adjustments to your portfolio that were requested by Mrs. Kleinberger by May 15.
4. You must complete the Senior Year Final Interview Questions and upload them to your Managebac portfolio. Please visit my website <https://mrskleinberger.weebly.com/cas.html> to access these questions with upload instructions at the bottom of the page. These are due for upload no later than May 20th.

Please be aware: failure to complete any of the items above puts your CAS status at risk and therefore your diploma eligibility at risk. Please email me with any questions you might have.

Mrs. Kleinberger

CAS Coordinator